

## APPENDIX 1



### PROCEDURE FOR IF A PARENT HAS TO COME IN TO NURSERY WITH A CHILD JUNE 2020

#### RATIONALE

- During this time of Coronavirus Pandemic, the number of adults entering the Abercromby Nursery School building is being strictly limited to adults essential for the smooth running of the Nursery School, who will maintain a strict 2m distance from each other.
- Families will drop off their children, using new routes via the car park and garden, following arrows and markers, maintaining a 2m social distance and staying outside at all times.
- However, we recognise as a school that families and children will each have had different experiences through this pandemic and some children may suffer with separation anxiety, even if they were happily settled before lockdown. In this case their mental health and well-being is paramount, and a familiar adult may need to stay with them again for a short while.
- When we begin accepting new children again, very few children will be able to stay without a known adult at first.
- When introducing any extra adults into our small building, strict procedures will be followed to minimise the risk of virus transmission.

#### PROCEDURES

##### DROP OFF AND PICK UP PROCEDURES

- Families are asked to drop their child off at their designated time and point. Times will be staggered between bubbles. Only one family member must be present during drop off and pick up times.
- Historic arrangements will be changed, and parents will enter through the car park, adhering to the social distance markers, following the arrows and entering through the smaller side gate to access the child's classroom door, where their child will be greeted by staff and enter the school.
- Parents will then leave following a one-way system by walking away from the classroom door over the grass and exiting the garden via the larger double gates, leaving school premises via the car park. A member of staff will be present at the pedestrian car park gate to prevent children running out onto the road.
- These procedures will be repeated at Pick Up times.
- If a child needs an adult to stay with them for a while, in the first instance this may take place first in the garden, where after a few minutes the child may be ready to enter their room independently.
- If a child is still distressed, options will be discussed with the accompanying adult and may include going home and trying again next day or staying with the child and therefore entering the building.
- If adults need to enter the building with their child, they will need to enter the school via Reception and follow the procedures outlined below.

#### A PARENT STAYING WITH A CHILD TO HELP THEM SETTLE IN

Families will be given a sheet with the following directions, which will be explained verbally. They must adhere to these and may be asked to leave if they do not:

1. Please do not enter the Nursery School if you, your child or anyone in your close circle have any symptoms that could be Covid-19, that is a fever, a new persistent cough and loss or change in sense of taste and smell.
2. Only one adult will be allowed in with your child and we would prefer that to be the same adult every time.
3. Please don't allow your child to bring in any toys from home.
4. Please wear a face covering whilst you are in the Nursery - we can supply a disposable mask if necessary. This will minimise the risk of you passing Coronavirus on if you are asymptomatic. Your child does not need to wear a mask.
5. You will be asked to clean your hands with alcohol gel as you enter Reception and then once in the classroom, please wash your hands and your child's hands for 20s with soap and water, then drying them with a paper towel. Please do this before leaving school as well.
6. Please catch any coughs and sneezes with a tissue and place them in our lidded bins, washing your hands for 20s afterwards.
7. We will ask you to maintain a strict 2m social distance from the staff and all other children. Please do not touch anything in the Nursery. As much as possible, we ask you to wait outside in the garden, whilst the staff will play with your child inside or outside, wherever he/she chooses.
8. We will work towards your child staying by themselves as soon as possible, aiming for you to leave him/her at the outside classroom door.
9. We ask that you do not use our staff toilets, unless it is an absolute emergency.
10. You must let us know straightaway if you have tested positive for Covid-19.
11. We are sure you will appreciate that these measures are to make sure that the risk of virus transmission is low. However, we must advise you that although we can make it low, we cannot make it zero and so cannot guarantee that your child or the family will not catch Covid-19 as your child starts Nursery.